

Annex A: Summary of minimum entry requirements for each category of law¹

Family

Service Combinations (See 3.2 onwards of response)	Service A areas: public and private Service B areas: public and/or private Services for children Child abduction
Minimum NMS (See 3.67- 9 of response)	Private: 100, 75, 50 or 25 informed by local procurement plan Public: 5 Legal Help (if representing parents or joined parties) 5 certificates Services for children: 5 certificates Child abduction: N/a
Levels of services (See 3.102 of response)	Legal Help to Full Representation
Quality standard (See 3.80 onwards of response)	Must not have a confirmed peer review rating of 4 or 5 in the category SQM or equivalent Supervisor standard in family Services for children: SRA Children Panel member
Minimum ratio of supervisors to caseworkers (See 3.84 –7 of response)	1:6
Presence in the procurement area (PA) (See 4.30 –7 of response)	Private and public work: permanent presence in the PA bid for (unless the procurement plans recommend that a part-time presence is sufficient in certain locations). Services for children and child abduction services: permanent presence in at least one PA.

¹ This sets out the minimum category specific entry requirements. Applicants will also be expected to pass the pre-qualification questions relating to their organisation and may be assessed against further criteria if available new matter starts are exceeded following consideration of the minimum entry requirements. Additionally, this summary does not cover a number of contract requirements e.g. KPIs that we will monitor during the life of the contract neither does it cover tender rules e.g. we would want to contract with at least five family providers in a procurement area.

ANNEX A – Civil Bid Rounds for 2010 Response to Consultation

Social welfare law

Service Combinations (See 3.21-5 of response)	Debt, housing and welfare benefits Housing and family Employment Community care
Minimum Legal Help NMS (See 3.70 –2 of response)	Debt, housing and welfare benefits: 100, 75 or 50 informed by local procurement plan Employment: 30 Community care: 20
Levels of services (See 3.103 onwards of response)	Service A: Legal Help to Full Representation in housing and community care Service B: N/a (Although may prefer those able to provide Full Representation in housing and community care where we need to distinguish between bids following consideration of minimum entry requirements) Debt, welfare benefits and employment: N/a
Quality standard (See 3.80 onwards of response)	Must not have a confirmed peer review rating of 4 or 5 in the category(ies) bid for SQM or equivalent Supervisor standard in relevant social welfare law category(ies)
Minimum ratio of supervisors to caseworkers (See 3.84 –7 of response)	1:6
Presence in the procurement area (PA) (See 4.38 –9 of response)	Debt, housing and welfare benefits: permanent presence in the PA bid for (unless the procurement plans recommend that a part-time presence is sufficient in certain locations). Employment and community care: Part-time presence in the PA bid for
Other category specific requirements (See 3.91-2 of response)	Debt: provider must employ an Approved Intermediary to carry out Debt Relief Order cases or confirm employment of one within 6 months of the contract going live.

ANNEX A – Civil Bid Rounds for 2010 Response to Consultation

Mental health

Service Combinations (See 3.26 onwards of response)	Services for both detained and non-detained clients covering Mental Health Tribunal and non-Mental Health Tribunal work.
Minimum Legal Help NMS (See 3.73 – 4 of response)	30
Levels of services (See 3.107 of response)	Service A (High Security Hospitals): Legal Help to Full Representation through employment of an authorised litigator Service B: Legal Help to Full Representation through employment of an authorised litigator or referral arrangement to one
Quality standard (See 3.80 onwards of response)	Must not have a confirmed peer review rating of 4 or 5 in the category SQM or equivalent Supervisor standard in mental health
Minimum ratio of supervisors to caseworkers (See 3.84 –7 of response)	1:6
Presence in the procurement area (PA) (See 4.40 –3 of response)	Permanent presence in the procurement area or permitted alternative arrangements. Must deliver advice in at least one detention location within the procurement area bid for
Other category specific requirements (See 3.94 –6 of response) (See 4.43 of response)	High Security Hospitals: Advocates before the Tribunal must be panel members High Security Hospitals: Must employ at least one practitioner with experience of advising in restricted cases High Security Hospitals: Must be awarded a contract to deliver advice in at least one Strategic Health Authority area

Immigration and asylum

<p>Service Combinations (See 3.32 –6 of response)</p>	<p>Most areas: Immigration and asylum Limited areas: immigration only</p>
<p>Minimum Legal Help NMS (See 3.75-7 of response)</p>	<p>Asylum: Service A: 70 Service B: 35 Immigration: Service A 30 Service B: 15</p>
<p>Levels of services (See 3.103 onwards of response)</p>	<p>Service A: Legal Help to Full Representation Service B: N/a (Although may prefer those able to provide Full Representation where we need to distinguish between bids following consideration of minimum entry requirements)</p>
<p>Quality standard (See 3.80 onwards of response)</p>	<p>Must not have a confirmed peer review rating of 4 or 5 in immigration and asylum SQM or equivalent Supervisor standard in immigration and asylum All advisers must be accredited under the Immigration and Asylum Accreditation Scheme</p>
<p>Minimum ratio of supervisors to caseworkers (See 3.84 –7 of response)</p>	<p>1:6</p>
<p>Presence in the procurement area (PA) (See</p>	<p>Permanent presence within at least one of the access points in the procurement area bid for.</p>
<p>Other category specific requirements (See 3.97 onwards of response)</p>	<p>Providers must have at least one Level 2 caseworker for every two Level 1 caseworkers.</p>

Low volume categories

<p>Service Combinations (See 3.37 onwards of response)</p>	<p>All categories remain as separate categories: Actions against the police Clinical negligence Consumer (professional negligence and disability discrimination claims) Education Personal injury Public law</p>
<p>Minimum Legal Help NMS (See 3.78-9 of response)</p>	<p>Actions against the police: 20 Clinical negligence: N/a Consumer (professional negligence only): 15 Education: 30 Personal injury: 10 Public law: 15</p>
<p>Levels of services (See 3.102 of response)</p>	<p>Legal Help to Full Representation</p>
<p>Quality standard (See 3.80 onwards of response)</p>	<p>Must not have a confirmed peer review rating of 4 or 5 in the category(ies) bid for SQM or equivalent Supervisor standard in relevant category(ies)</p>
<p>Minimum ratio of supervisors to caseworkers (See 3.84 –7 of response)</p>	<p>1:6</p>
<p>Presence in the procurement area (PA) (See 4.59 onwards of response)</p>	<p>Clinical negligence and personally injury: part-time presence in the procurement area bid for Actions against the police, consumer, education, public law: Permanent presence or part-time presence in the procurement area bid for or permitted alternative arrangements</p>